

Intuitive Readiness Checklist

Da Vinci Extended Hours

Support Team Training & Development

ACTIVITY	DESCRIPTION	RESOURCES
OR Team Training	<ul style="list-style-type: none"> • Technical training for PM staff (scrub, circ, FA) on da Vinci system • System overview and connections • Draping and docking • Instrument insertion, removal, and exchange • Troubleshooting • Dry run 	
Resource Nurse Development	Onboarding for PM nurse or staff member to serve as point person on 2nd shift. Will be the super user after hours. Customer portal, RMA, AEX etc	Customer Portal Access Instructions (1041553)
I&A Support	Education for PM reprocessing supervisors by I & A Specialists	
Ancillary/EVS Education	System overview, how to move and clean components	Intuitive User Manuals
Test Drive/In-service for PM Anesthesia, Pre Op, and PACU Staff	System overview, value of da Vinci surgery to perioperative partners	

Logistics & Inventory Management

ACTIVITY	DESCRIPTION	RESOURCES
OR Team Training	Evaluate, configure, and where possible, establish standardized OR layout for efficiency and reproducibility.	Recommended OR Layout Schematics, OR Configuration Best Practices (from Robotic Coordinator presentation)
Par Level Review/ Adjustment	Revise par based on anticipated increase in cases per day. Ensure availability of critical items.	Lean Par Level Recommendations
Tray Configuration	Evaluate the feasibility of standardized trays for high volume procedures to promote efficiency and reduce setup time.	Genesis Dashboard, Tray configuration recommendations, Reprocessing Cost Avoidance
Lean Preference Card Review	Review pertinent preference cards for accuracy to ensure preparedness and to reduce waste.	Lean Preference Card Template/Recording Form
Point of Use Storage Solutions	Identify optimal location for da Vinci instruments and accessories. To include clear, concise instrument identification (useful for in room staff and materials management)	TBD storage solutions slide from DVC presentation, (standardized label)

Logistics & Inventory Management Continued

ACTIVITY	DESCRIPTION	RESOURCES
Standby Acute Care Case Cart	Establish immediate access to assembled case cart for emergency procedures. (Add to existing or create one for da Vinci cases).	
Dedicated Room(s) Selection	Identify a dedicated location for da Vinci emergent/urgent cases. Objective is to reduce wait times for acute care access and ****	

Access Management

ACTIVITY	DESCRIPTION	RESOURCES
Scheduling Protocol for After Hours	**Stratification of cases (Levels)	TBD

Communication

ACTIVITY	DESCRIPTION	RESOURCES
Communication Binder/Huddle Board	Create in-room reference for information related to da Vinci cases. E.g., back table configuration visual aids, OR layout schematic, troubleshooting, key contact information. (Consider electronic reference to centralize at multisystem facility)	TBD
Wall Charts	Placement of Intuitive provided materials visible to OR staff members. E.g., point of use prep, reprocessing guides etc	PN Numbers for Wall Charts?

Disclosures

Training provided by Intuitive is limited to the use of Intuitive technology, instruments and accessories. It does not replace the necessary medical training and experience required to perform procedures. Before performing any procedure using Intuitive technology, physicians are responsible for receiving sufficient training to ensure that they have the skill and experience necessary to protect the health and safety of their patients. Intuitive technology should only be used by physicians and staff who have received specific training in the use of Intuitive technology. Prior to using any training materials, refer to Intuitive Learning to ensure you are using the most up-to-date revision and that the software version of the training matches the software version installed on your system. There may be instances in which certain training content or activities listed above may not be available. For example, activities that require case history (e.g. videos or observations) may not be immediately available following a new product launch. In those cases, if you wish for additional training, please consult with your hospital and/or work with your Intuitive representative to explore alternative training activities.

For important safety information, indications for use, risks and full cautions and warnings, please refer to the user manual(s) and www.intuitive.com.

© 2020 Intuitive Surgical, Inc. All rights reserved. Product names are trademarks or registered trademarks of their respective holders.